



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## Risk Management Department Risk Finance & Insurance Services

### LAUSD INSURANCE GUIDELINES – INFLATABLES & EQUIPMENT

Please use this checklist as a guideline for Inflatable & Equipment vendors in order to safeguard District students, school site administrators, and others. Note that there are unique circumstances that may require additional coverage. If you have any questions regarding the insurance guidelines please contact Risk Finance at (213)241-0329 or email [riskfinance@lausd.net](mailto:riskfinance@lausd.net).

- **INFLATABLE EQUIPMENT – VENDORS**

**INSURANCE LIMITS:**

**COMMERCIAL GENERAL LIABILITY**

Per Occurrence Limit	\$1,000,000
Personal & Advertising Injury	1,000,000
General Aggregate Limit	2,000,000
Products & Completed Operations Aggregate	2,000,000
Fire Damage (Any One Fire)	50,000
Medical Payments (Any One Person)	5,000

**COMMERCIAL AUTO POLICY\* Combined**

Single Limit	\$1,000,000
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*\*All owned, hired and non-owned autos must be covered. If there are no owned autos a signed Commercial Auto Liability waiver is required.*

**WORKER'S COMPENSATION\*\***

Employer Liability	Statutory \$1,000,000
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*\*\* Sole proprietors with no employees are exempt from providing WC coverage, but must provide a signed waiver statement.*

Additional Requirements:

- Vendor must submit to Risk Management pictures, brochures with measurements of the inflatable equipment to be used. Risk Management and OEHS will review and approve the inflatable equipment.
- Comply with OEHS Checklist for Carnivals and Other Events, and Equipment (including inflatables, stages, etc...) Rentals – review and approval

The Commercial General Liability Policy and the Commercial Automobile Policy must contain an Additional Insured Endorsement & Certificate Holder wording of:

**LOS ANGELES UNIFIED SCHOOL DISTRICT & THE BOARD OF EDUCATION OF  
THE CITY OF LOS ANGELES  
333 S Beaudry Ave, 28<sup>th</sup> Floor, Los Angeles, CA 90017**